

Cabinet

Monday 13 October 2014 at 7.00 pm

Boardroom - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)
Pavey (Vice-Chair)
Denselow
Hirani
Mashari
McLennan
Moher
Vacancy

Leader of the Council
Deputy Leader of the Council
Lead Member for Stronger Communities
Lead Member for Adults, Health and Well-being
Lead Member for Employment and Skills
Lead Member for Regeneration and Housing
Lead Member for Children and Young People

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

democracy.brent.gov.uk

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence.

Item	Page
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1	Declarations of personal and prejudicial interests	
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Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2	Minutes of the previous meeting	1 - 12
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3	Matters arising	
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Children and Young People reports

4	School Place Planning Strategy 2014-18	13 - 66
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This report seeks approval of the final version of the School Place Planning Strategy 2014-18 following consultation. The draft version was approved by the Council's Executive in March 2014 as a basis for consultation. This covering report also draws out a number of key issues for decision by the Cabinet which relate to specific schools and sites.

Ward Affected:
All Wards

Lead Member: Councillor Moher
Contact Officer: Sara Williams, Operational
Director, Early Help and Education
Tel: 020 8937 3510 sara.williams@brent.gov.uk

Environment and Neighbourhoods reports

5	Event Day Parking and Vehicle removals (pilot)	67 - 76
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In April 2014 the Council's Executive (Cabinet) decided to make some alterations to the Council's methods for removing illegally parked vehicles, and also relax Civil Enforcement Officer deployment on Wembley Stadium Event Days. This report summarises the impact of the trial on the Council's Vehicle Removal operations, and consequently makes recommendations for future vehicle removal activity. This report also provides an update on the validity of Visitor Parking Scratch Cards, which were scheduled to be removed from circulation on 31 August 2014.

Ward Affected:
All Wards

Lead Member: Councillor Butt
Contact Officer: Michael Read, Operational
Director (Environment and Protection)

Regeneration and Growth reports

6 Wembley Area Action Plan 77 - 86

This report explains that the Council has received an Inspector's report into the Examination of the Wembley Area Action Plan Development Plan Document and that the Inspector finds the document sound subject to recommended changes being made. It asks Cabinet to recommend to Full Council that the Area Action Plan be adopted with the changes incorporated.

Ward Affected:

Tokington;
Wembley
Central

Lead Member: Councillor McLennan

Contact Officer: Claire Jones, Principal Planner
in Policy and Projects
Tel: 020 8937 5301 claire.jones@brent.gov.uk

7 Sudbury Neighbourhood Plan 87 - 152

This report provides an overview of the process which Sudbury Town Residents Association has followed to date in producing the draft Sudbury Town Neighbourhood Plan, and a summary of its content. It recommends that the draft Plan be published on 23 October 2014 and made available for comment for 6 weeks. It is also recommended that it be submitted for examination subject to Full Council approval.

Ward Affected:

Sudbury

Lead Member: Councillor McLennan

Contact Officer: Claire Jones, Principal Planner
in Policy and Projects
Tel: 020 8937 5301 claire.jones@brent.gov.uk

8 Customer Access strategy and target operating model 153 - 204

This report sets out proposals for transforming the arrangements that we have in place to enable residents to access information and services more easily and more efficiently. The aim of the new strategy is both to improve residents' experience when they do contact Brent and increase the efficiency of our overall operating arrangements.

Ward Affected:

All Wards

Lead Member: Councillor Butt

Contact Officer: Margaret Read, OD Customer
Services
Tel: 020 8937 1521
margaret.read@brent.gov.uk

Central Reports

9 Budget strategy and financing update

205 -
218

This report updates the Council's funding forecasts for the next four years. It takes account of anticipated spending pressures, whether driven by changes in legislation, demographic trends or local policy intentions and provides updated estimates of the financial impact of these. It also takes account of updated information on financing from central government and other sources, where this is available. The report therefore provides an updated summary of the significant financial challenges that the council will need to meet over the next four years, with a particular emphasis on the years 2015/16 and 2016/17. This report does not deal with proposed savings. It merely sets out the financial context against which savings will need to be considered as part of the normal budget making process

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Mick Bowden, Operational
Director, Finance
Tel: 020 8937 1460 mick.bowden@brent.gov.uk

10 Financial report – August 2014

219 -
234

The report sets out the overall financial position of the Council for 2014/15 as at August 2014 and covers the following topics: Budget monitoring summary; Council Tax and NNDR collection rates; Debt analysis; Capital Programme summary; Financial Control.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Eamonn McCarroll,
Operational Director, Finance
Tel: 020 8937 2468
eamonn.mccarroll@brent.gov.uk

11 Procurement of the Customer Services ACD Telephone System

235 -
242

This report concerns the procurement of an Automated Call Distribution (ACD) system to replace the existing solution provided to the council by Interactive Intelligence. This report requests approval, as required by Contract Standing Orders 88 and 89, to invite tenders in respect of a solution to enable the council to manage and handle incoming telephone calls, customer emails, webchat and social media customer interaction.

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Prod Sarigianis, Head of IT
Service Transitions
Tel: 020 8937 6080
prod.sarigianis@brent.gov.uk

12 Procurement of Housing and Revenues and Benefits systems 243 - 250

This report requests authority to award a contract as required by Contract Standing Order No 88. This report summarises the process undertaken in procuring this contract and recommends to whom the contract should be awarded.

(appendix referred to below)

Ward Affected:
All Wards

Lead Member: Councillor Pavey
Contact Officer: Prod Sarigianis, Head of IT
Service Transitions
Tel: 020 8937 6080
prod.sarigianis@brent.gov.uk

13 Reference of item considered by Scrutiny Committee - 9 September 2014: Parking Services update 251 - 254

The recommendations to Cabinet from the Scrutiny Committee held on 9 September 2014 are attached.

Adult Social Care reports - none

14 Exclusion of Press and Public

The following item is not for publication as it relates to the following category of exempt information as specified in the Local Government Act 1972 namely:

"Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Appendix: Procurement of Housing and Revenues and Benefits systems
(report above refers)

15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Monday 10 November 2014



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.